

Accident Review Committee

_____ has established an accident review committee. The committee is comprised of 3 members chosen at large. One member shall be a corporate officer, one member shall be a senior/experienced driver and one member will be an employee chosen at large. All employees serving on the Committee must have previously completed Smith System advanced driver training. Membership will be changed bi-annually.

The purpose of this Committee is to review the circumstances involving your accident to determine if the accident was preventable or non-preventable. National Safety Council guidelines will be used for this determination. A preventable accident is defined by The National Safety Council as:

"Any occurrence involving a vehicle which results in property damage and/or personal injury, regardless of who was injured, what property was damaged, to what extent, or where it occurred; in which the driver in question failed to do everything he/she reasonably could have done to prevent the occurrence."

The definition of a preventable accident will be strictly and impartially applied. All accidents will be reviewed for evidence of defensive driving techniques.

Note: Accident reviews subsequent to accidents that result in bodily injury and/or legal action may be delayed by _____ management until such action is concluded.

Accident Review Findings

The findings of the accident review Committee will be personally presented to the driver. If the Committee finds the accident preventable and the driver disagrees, they are encouraged to present "their side" and ask for a re-opening of the finding. The committee may request assistance from insurance agency/carrier, loss control professionals in the event of a non-unanimous Committee opinion or requested re-opening. The committee, however, is under no obligation to re-open an accident review.

The findings of the committee will be placed in the driver's personal driving file for future review. If the accident was preventable, the driver may be subject to additional action as deemed appropriate by their supervisor or top-level management. These actions may include, but not be limited to the following:

1. Attendance at an advanced driver training seminar
 2. Assignment (usually temporary) to a non-driving position
 3. 1 and 2 above
 4. Probation without pay from 1-3 weeks
 5. Termination of employment (when driving record criteria is surpassed)
-